



STUDENT INFORMATION

First Name: _____ Family Name: _____ Middle Name: _____
(as shown on passport)
Male Female Birthdate (dd/mm/yy): _____ / _____ / _____ Country of Birth: _____ Citizenship: _____
Passport #: _____ First Language: _____
Address: (Home/Apt #, Street): _____ City: _____
Province/State: _____ Country: _____ Postal Code: _____
Telephone: (_____) _____ Cell / Mobile: (_____) _____ Email: _____
Emergency Contact Name: _____ Relationship: _____ Emergency Tel: (_____) _____

STUDY INFORMATION

Study Location: Brisbane Sydney
Language Level: Beginner Intermediate Advanced
(PROLA / Interview# _____ / _____)
PROLA: Pre-Registration Online Language Assessment
Start Date (dd/mm/yy): _____ / _____ / _____ Weeks of Study: _____
I found ILSC through: Brochure ILSC website Friend/Family Other (_____)
 Agency (Agency Name) _____
(Agency Fax) _____
Visa Status in Australia: Student Visitor Working Holiday Other (_____) _____

English Language Programs for International Students
 (Full-Time Intensive) (Full-Time) (Part-Time)
Please write the name of the program you wish to enroll in*:

 Internship Program* (VIP WEP) Please fill out Internship Application form
* ILSC's English online test and phone interview may be required. Please contact ILSC before you apply.
(Please see our brochure of visit www.ilsc.com.au for program information)
Vocational Education & Training (VET) Programs: (Students must meet entry requirement to enrol in VET)
Legend: BNE - Brisbane SYD - Sydney
 Certificate IV in TESOL (26 hrs/wk, 8 weeks) BNE SYD
 Certificate IV in TESOL (21 hrs/wk, 10 weeks) BNE
 Cambridge TKT Test Preparation Program (21 hrs/wk, 3 weeks) BNE
 Certificate IV in International Trade + Trade Projects (20 hrs/wk, 20 weeks) BNE
 Diploma of International Business + Internship (20 hrs/wk, 20 weeks) BNE
 Diploma of Marketing + Internship (20 hrs/wk, 20 weeks) BNE
 Double Diploma - International Business + Marketing (20 hrs/wk, 32 weeks) BNE
 Night Time Double Diploma - International Business + Marketing (20 hrs/wk, 45 weeks) BNE SYD

ACCOMMODATION INFORMATION (IF APPLICABLE)

Accommodation Location: Sydney Brisbane
 Homestay (Single Room/2 meals per day) Alternative Accommodation (contact ILSC)
 I do not need ILSC accommodation service
Check-in date (dd/mm/yy): ____ / ____ / ____ Time: _____ am pm
Check-out date (dd/mm/yy): ____ / ____ / ____ Time: _____ am pm
Airport transfer: pick-up only pick-up and drop-off no
Airline and Flight No: _____
Connecting Flight Airline & Flight No. (if applicable): _____
Final Destination Arrival Time: _____ am pm
Do you have any medical condition(s) we should be aware of? yes no
If yes, please specify: _____
Do you take daily medication? yes no
If yes, please specify: _____
Do you have allergies? yes no
If yes, please specify: _____
Do you have medical insurance? yes no
If yes, specify company: _____
Do you smoke? (Most families do not allow smoking indoors.) yes no
Do you eat: Fish Red Meat Dairy Products Eggs
I am comfortable with children in the home between the ages of:
 12 years and under 13 years and over No children

Are you comfortable with dogs in the home? yes no
Are you comfortable with cats in the home? yes no
Please specify any pet types you are not comfortable with: _____
Are you comfortable with any other students in the home? yes no
(Students will speak a first language other than your own.)
What languages do you speak? _____
Interests & Comments: _____

Requests are not guaranteed, but the Homestay staff at ILSC will do their best to accommodate student requests. It is recommended that students who request airport reception arrive and depart on the weekend. Alternative Accommodation is based on availability and not guaranteed. Homestay students are advised that neither ILSC nor the Homestay family can be held responsible for the loss or theft of personal belongings. Although the chance of a loss due to theft is extremely small, we nonetheless advise students to ensure that they obtain adequate insurance coverage in their home countries for all personal belongings that they bring to Australia.

MEDICAL INSURANCE

Upon arrival, all ILSC students must show proof of valid medical insurance for their entire term at ILSC. Student Visa students MUST:
-> Request OSHC (Overseas Student Health Cover) or obtain your own insurance
-> Maintain valid OSHC for the entire length of the student visa (not the course end date)
-> Include local address (if you are already in Australia)
OSHC (Overseas Student Health Cover) Yes No
 Other (_____)
Check with school or visit our website www.ilsc.com.au

Tuition Refund Policy

A. BEFORE YOUR PROGRAM STARTS (ELICOS & VET)

Your Refund	When You Must Cancel	Cancellation Fee ILSC
75% (min.)	No authorization from Australian Immigration	25% of Total Fees (\$200 max.)
75% (min.)	0 – 7 Days after making the contract	25% of Total Fees (\$400 max.)
75%	30 Days or more before the program starts	25% of Total Fees
60%	1 – 29 Days before the program starts	40% of Total Fees

B. AFTER YOUR PROGRAM STARTS (ELICOS ONLY)

Your Refund	When You Must Cancel	Cancellation Fee ILSC
50 %	0 – 10% of the Program Completed	50% of Total Fees
30%	11 – 29% of the Program Completed	70% of Total Fees
No Refund	30 – 100% of the Program Completed	100% of Total Fees

C. AFTER YOUR PROGRAM STARTS (VET ONLY)

No refund will be given for notification of withdrawal which occurs after the start of the program

CANCELLATION & REFUND POLICY

- Cancellations and withdrawals are subject to the conditions of the ILSC's Refund Policy.
- Starting the program on time is your responsibility. If you arrive late for the start of your course, no refund is given for the missed days.
- If you choose to withdraw from ILSC, you must give ILSC written notice and it must be from your entire program; you cannot withdraw from selected parts of your program (i.e. the last month).
- You must leave ILSC on the date you have agreed to withdraw.
- Percentage of Program Completed = (Total Number of Days Completed) ÷ (Total Number of Days in Program) X 100%. Weekends are not included in this calculation.
- Any refund will be paid to the person or entity that originally paid the course fee (normally the agents), where possible, in the same currency in which the fees were paid.
- ILSC will make sure that you can sit down and talk with an appropriate person within 2 days of your withdrawal request.
- Refunds are processed within 4 weeks of receiving the notice/request from the student.
- No refund will be given to students who are expelled for breaching the college's policies, unacceptable behavior or non-compliance with visa conditions.
- All bank charges incurred for refunds to be paid by the beneficiary.
- In the event of a program cancellation by ILSC, all fees will be refunded within 2 weeks.
- In the event of the school defaulting, the Refund Policy does not apply. Such situation is covered by the ESOS Act 2000 and the ESOS regulations 2001.

GENERAL & FEES POLICY

All students must read this document carefully before signing the application form.

- Entry Requirements
 - ELICOS Programs** - Minimum age for the enrolment is 16 years.
 - VET Programs** - Successful completion of Grade 12 or equivalent.
 - Minimum English Language Requirements: IELTS 5.5 (no band below 5); TOEIC 650 (reading score 350); ISLPR2+ (ILSC Intermediate 4).
 - Minimum age for the enrolment is 18 years.
- Enrolment fees and Accommodation Placement fees are non-refundable and must be paid at the time the application is sent.
- Your program is indicated by the start and end dates on your ILSC acceptance letter and the invoice.
- All fees are non-transferable.
- All fees must be paid in accordance with the invoice issued and are due a minimum of six weeks prior to the start of the program.
- Your information may be shared with the Australian Government and regulatory bodies including the Tuition Assurance Scheme and the Tuition Assurance Scheme Fund Manager.

CREDIT CARD PAYMENT

Mastercard Visa Name of Cardholder: _____ Cardholder Signature: _____
 Credit Card Number: _____ Security Code: _____ Expiry Date: _____ Total Payment: \$ _____
(mm/yy)

METHOD OF PAYMENT

Transfer funds to: All payment must be made in Australian dollars.

BRISBANE

Student Visas

Bank Name: National Australia Bank
Bank Address: Capital Office Branch, Ground Floor, 308-322 Queen Street, Brisbane QLD 4000 Australia
SWIFT Code: NATAAU3304
Account Name: ILSC-Australia
BSB Number: 084004
Account Number: 48-910-1113

Other Visas

Bank Name: National Australia Bank
Bank Address: Capital Office Branch, Ground Floor, 308-322 Queen Street, Brisbane QLD 4000 Australia
SWIFT Code: NATAAU3304
Account Name: ILSC-Australia
BSB Number: 084004
Account Number: 47-919-1485

SYDNEY

All Visas

Bank Name: National Australia Bank
Bank Address: Capital Office Branch, Ground Floor, 308-322 Queen Street, Brisbane QLD 4000 Australia
SWIFT Code: NATAAU3304
Account Name: ILSC-Australia
BSB Number: 084004
Account Number: 56-856-5020

- Credit Card - We accept Visa or Mastercard. Please fill out the credit card payment section. Surcharge will be applicable to all credit card payments.
- Money Order or check (drawn on an Australian bank) - Make it payable to: ILSC-Australia
Mail it to: ILSC-Brisbane Level 1, 232 Adelaide St, Brisbane, Queensland 4000 Australia

CONTACT INFORMATION

ILSC-Brisbane (Formerly PGIC)

Level 1, 232 Adelaide St, Brisbane, Queensland 4000 Australia

Tel. +61.7.3220.0144
 Fax. +61.7.3200.0277
 E-mail. info@ilsc.com.au

CRICOS CODE: 02137M

ILSC- Sydney (Formerly PGIC)

Level 7, 190 George St, Sydney, NSW 2000 Australia

Tel. +61.2.9247.1744
 Fax. +61.2.9247.1644
 E-mail. info@ilsc.com.au

CRICOS CODE: 02753J

STUDENT CONTRACT (Student Agreement and Health Declaration)

I declare that the information I have given on this enrolment form is correct and accurate. I declare that I am in possession of sufficient funds to finance my full term of study at ILSC. I have read and understood all of ILSC's policies including the Cancellation and Refund policies and agree to abide by any decisions of the School's management regarding the enforcement thereof. I acknowledge and accept that during the course of my study at ILSC or during activity programs, I may be photographed, videotaped or audio taped and I hereby grant ILSC unrestricted and non-expiring permission and all rights to use or license such media for any advertising or promotional purposes that ILSC may deem appropriate, without any compensation whatsoever.

I declare that I will disclose to ILSC any contagious medical condition that I might contract prior to or during my stay at ILSC and I agree to disclose any pre-existing medical or health condition that may require ongoing or intermittent medical attention or that may affect my ability to fully participate in either classroom or activity programs. I hereby authorize any doctor, EHS or medical facility to provide treatment to me if I am injured or ill whether or not I am able to provide consent. I agree and acknowledge that ILSC may collect personal information including medical information as a result of this application and/or my time at ILSC and acknowledge that this information will only be used in the course of the provision of educational, ancillary and medical services either directly or indirectly and for no other purposes.

I agree that ILSC may provide my educational records or information to my parents (if a minor) sponsoring Agency or any other Educational Institution to which I apply. I agree to save and hold harmless, ILSC, its agents, employees, homestay families and assigns for any loss, damage or injury which may occur to me or my property and hereby permanently waive all claims for loss, damage or injury resulting or arising from my term of attendance at ILSC. I agree as well that the violation of any of the above conditions or if any of the information provided in this application is discovered to be false or misleading, I may be dismissed from ILSC without notice or recourse. I have read and understood the above and agree to be fully bound by this contract and declare that I have received a signed copy of this contract.

I have read, understood and agree to be bound by the terms and conditions as stated in the 6 pages of this application form. I have visited the website at www.ilsc.com.au and viewed the policies and procedures section and understand my rights and obligations.

- I understand that my information may be shared as outlined in this application form.
- I have read the cancellation, grievances and refund policies and agree to abide by these terms.
- I agree that on acceptance of enrolment by ILSC, the application form will become a contract of enrolment.
- I understand that I could be expelled under the English Only Policy

Student Signature: _____
(or parental signature if student is underage)

Date: (dd/mm/yy) _____

ILSC Authorized Signature: _____

Date: (dd/mm/yy) _____

2012 ILSC-Australia Fee Schedule

All prices are in Australian dollars. **Fee schedule effective as of January 1, 2012** (Based on the registration date, not study start date). Confirmation of enrolment requires payment of all fees. Availability of program is subject to student enrolment.

Legend: **BNE** - Brisbane **SYD** - Sydney

ENGLISH PROGRAMS

Registration Fee:	\$220 (non-refundable)
Materials Fee:	1-4 weeks: \$45, 5-8 weeks: \$90, 9-12 weeks: \$135, 13-16 weeks: \$180 17-20 weeks: \$225, 21-24 weeks: \$270 add \$45 for each additional 4 week session (Inc. Internet, handouts, project materials)
Deposit for Loaner Texts**:	\$120 (except for Cambridge programs)

** Refundable. Must be paid on your first day of school.

ACCOMMODATION FEES

	BNE	SYD
Placement Fee (non-refundable)	\$210	\$220
Replacement Fee (if applicable)	\$150	\$150
Homestay (Half Board) - 18 years & older	\$231/wk or \$33/night	\$252/wk or \$36/night
Homestay (Half Board) - Under 18 years	\$280/wk or \$40/night plus Guardian letter fee \$170	\$294/wk or \$42/night plus Guardian letter fee \$170
Airport Pick-up or Drop-off	\$155	\$135

Student Housing/Alternative Accommodation available, please contact ILSC for prices & details

OTHER FEES

	BNE	SYD
Overseas Student Health Cover (OSHC)	Please visit www.ilsc.com.au	
Wire Transfer Fee		\$18
Private Lessons		\$100/hr
2nd Campus Transfer		\$200
2nd Change of Enrolment		\$100
Reprocessing Fee		\$100 student visas

Prices subject to change.

1 lesson = 50 minutes

ILSC FEE SCHEDULE / WEEK BRISBANE (BNE), SYDNEY (SYD)

Tuition Per Week	Full-Time Intensive: (30 Lessons / week) Mon-Thu: 9:00 am - 4:00 pm Fri: 9:00 am - 12:00 pm	Full-Time: (24 Lessons / week) Mon-Thu: 9:00 am - 2:30 pm Fri: 9:00 am - 12:00 pm	Part-Time: (17 Lessons / week) Mon-Fri: 9:00 am - 12:00 pm
1-3 weeks	\$395	\$350	\$250
4-11 weeks	\$385	\$340	\$245
12-23 weeks	\$375	\$330	\$240
24 + weeks	\$345	\$300	\$220

SPECIALTY PROGRAMS

Program Name	Length of Program	BNE	SYD	Start Date
Cambridge FCE/CAE*	10 or 12 weeks	Full-Time or Full-Time Intensive study fees plus Exam & Materials Fees: FCE Exam \$362, Materials Fee \$280; CAE Exam \$368, Materials Fee \$280 (non-refundable)		10 weeks: Jan 3, Jun 18 12 weeks: Mar 26, Sep 17
Volunteer Internship Program (VIP)**	8-24 weeks	Full-Time Intensive Study fees plus VIP placement fee: \$795		Every Monday except the last week of a session
Work Experience Program (WEP)**	24 weeks to 2 years	Full-Time Intensive study fees plus Basic or WEP FAST: \$200 Standard: \$800 Premium: \$1400		Session Start Date
TESL for Young Learners (TESL YL)	8 weeks	Full-Time study fees		Session Start Date***

* Exam booking after the deadline is subject to a late fee. Textbooks to be purchased on the first day of program

** 50% study followed by 50% paid (WEP) or unpaid (VIP) work experience *** Depending on enrollment

VOCATIONAL EDUCATION AND TRAINING (VET) PROGRAM FEES

	Program Length	Cost	2012 Start Dates
Application fee		\$220	
Material Fee (Incl. Internet, handouts, project materials)		\$280 / course	
Deposit for Loaner Texts (Refundable. Must be paid on your first day of school)		\$120 (\$220 for TESOL course only)	
Certificate IV in TESOL (Full-Time Intensive Schedule)	8 weeks	\$4,000 (BNE, SYD)	BNE Dates: Feb 27, Apr 23, Jun 18, Aug 13, Oct 8 SYD Dates: Jan 3, Jan 30, Feb 27, Mar 26, Apr 23, May 21, Jun 18, Jul 16, Aug 13, Sept 10, Oct 8, Nov 5
Certificate IV in TESOL (Full-Time Schedule)	10 weeks	\$4,000 (BNE)	Jan 23, Mar 19, May 14, Jul 9, Sept 3
Cambridge TKT Prep (Full-Time Schedule)	3 weeks	\$800 (BNE) TKT exam: \$90 textbook fee, \$39.95	Feb 4, May 28, Jul 23, Sept 17, Nov 12
Certificate IV in International Trade + Trade Project	20 weeks	\$5,800 (BNE)	Jan 16, Mar 12, Apr 30, Jun 4, Jul 30, Sept 17, Oct 22
Diploma in International Business + Internship	20 weeks	\$6,000 (BNE)	Jan 9, Mar 5, Apr 23, May 28, Jul 23, Sept 10, Oct 15
Diploma of Marketing + Internship	20 weeks	\$6,000 (BNE)	Jan 9, Mar 5, Apr 23, May 28, Jul 23, Sept 10, Oct 15
Day-Time Double Diploma - International Business + Marketing	32 weeks	\$8,500 (BNE)	Mar 2
Night-Time Double Diploma - International Business + Marketing	45 weeks	\$8,500 (BNE, SYD)	Jan 3, Jan 23, Feb 13, Mar 26, Apr 16, May 7(SYD), May 8(BNE) May 28, Jul 9, Jul 30, Aug 20, Sept 10, Oct 22, Nov 12, Dec 3, Dec 31

DISPUTE RESOLUTION

ILSC encourages its students to talk freely about their lives and experiences in the school and in Australia. Comments about the school's program help everyone to learn and become better.

Students should share any difficulties or challenges they are facing. The teachers, student counselors and school administrators are available to listen to and guide students. If a student has a difficulty with the school itself, which cannot be corrected through discussion, then the student can present his/her concern in writing to the School Director, who will, in discussion and in writing, address and resolve the dispute.

1. This agreement does not remove the right to take action under Australia's consumer protection laws.
2. ILSC's dispute resolution process does not circumscribe your rights to pursue other avenues and other legal remedies.
3. We aim to have a solution presented to you within seven days.
4. QLD Students enrolled at ILSC may contact the Department of Justice Dispute Resolution Branch 07-3239-6269 for dispute resolution.
5. The CEO of Education Queensland has the power to suspend or cancel the registration of ILSC QLD or its courses.
6. Students concern about ILSC can be addressed directly to the officers of Education Queensland.
7. QLD Students may also pursue legal remedies other than Education Queensland.
8. NSW Students can contact the Office of Fair Trading or an independent mediator for dispute resolution.

COMPLAINTS & APPEALS POLICY

OUR COMMITMENT:

- The school will make sure that you can sit down and talk with an appropriate person within 2 days of your complaint.
- We aim to have a solution presented to you within seven days.
- You may nominate a support person to accompany you at any stage of the complaints and appeals process.
- Nothing in the college's student complaints and appeals policy negates the right of any overseas student to take action under Australia's consumer protection laws in the case of financial disputes.
- Nothing in the college's student complaints and appeals policy negates the right of any overseas student to pursue other legal remedies.
- If it is not possible to resolve the dispute internally, via the process above, the college will make arrangements for independent mediation to resolve the dispute. If you are concerned about the actions of this college you may approach the State Authority for CRICOS Registration. The State Authority has the power to suspend or cancel the college's registration, if a breach of the requirements of registration provision is proved. Complaints must be made in writing. If you need assistance from someone outside ILSC-Australia, you may contact:

ELICOS

BRISBANE:

English Australia, Level 3, 162-164 Goulburn Street, Sydney NSW 2000; Ph: (02) 9264 4700.
Dispute Resolution Branch of the Department of Justice and Attorney-General 13th Floor, Central Courts Building, 170 North Quay, Brisbane Qld, 4000; Ph: 3239 6269. There are six Dispute Resolution Centres throughout Queensland. If you are outside Brisbane you may use the Toll Free No: 1800 017 288. At present there is no fee for use of this service, but this may change.

The Senior Education Officer, Office of Non-State Education, Queensland Department of Education, PO Box 15033, City East, QLD 4002; Ph: 3237-1883.

SYDNEY:

English Australia, Level 3, 162-164 Goulburn Street, Sydney NSW 2000; Ph: (02) 9264 4700.
Office of Fair Trading, 1 Fitzwilliam St, Parramatta, NSW, 2150; Ph: 13 32 20.

VOCATIONAL EDUCATION & TRAINING (VET)

BRISBANE:

Complaints Unit, Department of Employment and Training, LMB 527, Brisbane Qld 4001;
Ph: 1-800-600-039; Email: TO.complaints@det.qld.gov.au.

ILSC POLICIES AND PROCEDURES

ADMISSION REQUIREMENTS

ILSC accepts students 16 years of age and older (Minimum 18 years and older for V.E.T program). Some programs and courses have English level requirements.

ILSC APPLICATION CHECKLIST

- Complete and sign the application
- Fax, mail or e-mail your application form
- Pay Registration Fee, Accommodation Registration Fee*, Material Fee, Tuition and Courier Fee* by one of the payment methods (*if requested). After the application is accepted, we will send the Letter of Acceptance, which will give you more information about your next steps.

PAYMENT OF FEES

Registration Fee, Accommodation Registration Fee, and Courier Fee must be paid at the time of registration. The balance of fees, including full tuition and accommodation fees must be paid 6 weeks prior to your first day at ILSC.

START DATES

ILSC accepts new students every Monday, year round, except the last Monday of a session. If you start classes on the 2nd or 3rd Monday of a session, you may be placed in an ongoing class.

YOUR FIRST DAY

On your first day at ILSC, you will take the ILSC Placement Test (written and oral test) and choose your classes of interest. While an Academic Coordinator places you in classes that meet your interest and English level, an ILSC Counselor will welcome you and provide important information that will help your studies at ILSC and life in Australia.

COURSE SELECTIONS

Each session, ILSC offers a variety of courses to choose from. In the fourth week of each session, students will discuss the courses they want to take in the coming session with their teachers. Students will be placed in the courses of their interest if their English level is appropriate for the courses. In case scheduled classes are canceled due to low enrolment (fewer than 5 students) or are full so students cannot be placed in classes of their choice, the Academic Coordinator after consultation with the students will place them in the next best available class.

ATTENDANCE

In order to get the maximum benefit from your study at ILSC, you are expected to attend class regularly and on time. You need to attend at least 80% of your classes each session, as part of the requirement to receive a credit for each course taken. You are required to speak with your counselor if you need permission for unavoidable or excessive absences.

ENGLISH ONLY POLICY

In order to encourage the use of English, we have an English Only Policy in the school. This means that whenever you are in the school or participate in the class/school activities, you must speak English.

DISMISSAL POLICY

Students must keep good attendance and attend at least 80% of their classes. Students must speak only English when on school premises. If these expectations are not met, students will receive counseling. Then, after appropriate warnings, students will be expelled. Likewise, if a student's behavior is inappropriate by the school's standards, the above procedures will be followed.

ACCOMMODATION TERMS AND CONDITIONS HOMESTAY - BRISBANE & SYDNEY

- Homestay includes a private, fully furnished bedroom, meals, access to telephone, television and laundry facilities Placement fees should be sent at the same time as Homestay application.
- Placement fee is Non-Refundable.
- Change of host family during the first 4 weeks will incur a Relocation fee \$150.00

CANCELLATIONS

- Homestay fees (not placement fees) are 100% refunded if written cancellation notice is received more than 14 days before the arrival date.
- Homestay fees (not placement fees) are 75% refunded if written cancellation notice is received 14 days or less before the arrival date.
- All fees are refunded if a student's visa application is denied. Written proof from the Australian Embassy or Consulate is required.

LEAVING HOMESTAY

- During the first week of Homestay, students are required to give written notice* to move out or extend.
- After first week of Homestay, the student is required to give written notice* four weeks in advance to move out. If no written notice is given, QHF will assume that the student will move out at the end of the first four weeks or the booked period.

* *Quality Host Families Australia will provide a Notice to Vacate Form.*

EXTENDING HOMESTAY

- During the first week of Homestay, students are required to give written notice* to extend their Homestay. If no written notice is given, QHF will assume that the student will move out at the end of the first four weeks or the original booked period.
- Extension of the original placement period is subject to the availability of the host family, if the host family is not available, the student will have to pay a Relocation fee of \$150.00.
- After the first month of Homestay: students are to pay Homestay fees directly to Quality Host Families

CONDITION

- No airport transfer refund applies if a student cannot locate the driver. The student must call our emergency number not their host family & follow our instruction. We will contact the driver and make sure that the student and driver link up. Students that make their own way to host family home without calling the emergency number & following our instructions forfeit the transfer fee.
- The first four weeks of Homestay funds are not negotiable.
- Homestay fee must be paid 4 weeks in advance.
- Change of host family after the initial 4 week booking period will incur a Relocation Fee of \$150.00.

CANCELLATION POLICY

- Placement fee - Non-Refundable
- More than two weeks notice – refund applies to accommodation & airport transfer
- Two weeks or less prior to arrival – one weeks Homestay monies is retained for host family, airport transfer are refundable
- Signing the student profile/application form acknowledges you have read and understood these terms and conditions

PROVIDER DEFAULT

In the unlikely event that ILSC Australia is unable to deliver your course in full, you will be offered a refund of all the course money you have paid to date. The refund will be paid to you within 2 weeks of the day on which the course ceased being provided. Alternatively, you may be offered enrolment in an alternative course at no extra cost to you. You have the right to choose whether you would prefer a full refund of course fees, or to accept a place in another course. If you choose placement in another course, we will ask you to sign a document to indicate that you accept the placement.

If ILSC Australia is unable to provide a refund or place you in an alternative course, our Tuition Assurance Scheme (TAS), English Australia for ELICOS and Cert IV TESOL, or ACPET for the Vocational Programs, will place you in a suitable alternative course at no extra cost to you.

Finally, if English Australia or ACPET can not place you in a suitable alternative course, the ESOS Assurance Fund Manager will attempt to place you in a suitable alternative course or, if this is not possible, you will be eligible for a refund as calculated by the Fund Manager.

2012

JANUARY

S M T W T F S
 1 **2** 3 4 5 6 7
 8 9 10 11 12 13 14
 15 16 17 18 19 20 21
 22 23 24 25 **26** 27 28
 29 **30** 31

FEBRUARY

S M T W T F S
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 5 6 7 8 9 10 11
 12 13 14 15 16 17 18
 19 20 21 22 23 24 25
 26 **27** 28 29

MARCH

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 4 5 6 7 8 9 10
 11 12 13 14 15 16 17
 18 19 20 21 22 23 24
 25 **26** 27 28 29 30 31

JANUARY

S M T W T F S
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 13 14 15 16 17 18 19
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 27 **28** **29** 30 31

FEBRUARY

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MARCH

S M T W T F S
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 24 **25** **26** 27 28 **29** 30
 31

2013

APRIL

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 15 16 17 18 19 20 21
 22 **23** **24** **25** 26 27 28
 29 30

MAY

S M T W T F S
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 6 **7** 8 9 10 11 12
 13 14 15 16 17 18 19
 20 **21** 22 23 24 25 26
 27 28 29 30 31

JUNE

S M T W T F S
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 10 **11** 12 13 14 15 16
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APRIL

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 14 15 16 17 18 19 20
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 28 29 30

MAY

S M T W T F S
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 12 13 14 15 16 17 18
 19 **20** 21 22 23 24 25
 26 27 28 29 30 31

JUNE

S M T W T F S
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 30

JULY

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 15 **16** 17 18 19 20 21
 22 23 24 25 26 27 28
 29 30 31

AUGUST

S M T W T F S
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 5 **6** 7 8 9 10 11
 12 **13** 14 **15** 16 17 18
 19 20 21 22 23 24 25
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SEPTEMBER

S M T W T F S
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 2 3 4 5 6 7 8
 9 **10** 11 12 13 14 15
 16 17 18 19 20 21 22
 23 24 25 26 27 28 29
 30

JULY

S M T W T F S
 1 2 3 4 5 6
 7 8 9 10 11 12 13
 14 **15** 16 17 18 19 20
 21 22 23 24 25 26 27
 28 29 30 31

AUGUST

S M T W T F S
 1 2 3
 4 **5** 6 7 8 9 10
 11 **12** 13 **14** 15 16 17
 18 19 20 21 22 23 24
 25 26 27 28 29 30 31

SEPTEMBER

S M T W T F S
 1 2 3 4 5 6 7
 8 **9** 10 11 12 13 14
 15 16 17 18 19 20 21
 22 23 24 25 26 27 28
 29 30

OCTOBER

S M T W T F S
 1 2 3 4 5 6
 7 **8** 9 10 11 12 13
 14 15 16 17 18 19 20
 21 22 23 24 25 26 27
 28 26 30 31

NOVEMBER

S M T W T F S
 1 2 3
 4 **5** 6 7 8 9 10
 11 12 13 14 15 16 17
 18 19 20 21 22 23 24
 25 26 27 28 29 30

DECEMBER

S M T W T F S
 1
 2 **3** 4 5 6 7 8
 9 10 11 12 13 14 15
 16 17 18 19 20 21 22
 23 24 **25** **26** 27 28 29
 30 31

OCTOBER

S M T W T F S
 1 2 3 4 5
 6 **7** **8** 9 10 11 12
 13 14 15 16 17 18 19
 20 21 22 23 24 25 26
 27 28 29 30 31

NOVEMBER

S M T W T F S
 1 2
 3 **4** 5 6 7 8 9
 10 11 12 13 14 15 16
 17 18 19 20 21 22 23
 24 25 26 27 28 29 30

DECEMBER

S M T W T F S
 1 **2** 3 4 5 6 7
 8 9 10 11 12 13 14
 15 16 17 18 19 20 21
 22 23 24 **25** **26** 27 28
 29 30 31

■ Indicates the start of a new session

□ Indicates an official holiday and school closure

◇ Indicates holiday in Brisbane

○ Indicates holiday in Sydney

Note: VET Program start dates: Please refer to the VET FEES page 3

Please note - 1. One school session is 4 weeks. 2. Student intake is every Monday, except last Monday of a session. 3. If you start on the 2nd or 3rd Monday of a session, you may be placed in an ongoing class.